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KATHLEEN L. KUBLER
CLERK OF THE BOARD



Imperial County Employees' Retirement System

BRIEF MINUTES

COMMITTEE MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT

March 2, 2005

9:00 A.M.

County Administration Center

Board Chambers

940 West Main Street, Second Floor

El Centro, CA 92243

1. The meeting was called to order by Chairman Yarnell at 9:07 a.m.

a. Roll Call.

MEMBERS PRESENT: Donna Yarnell, Robert Williams, Becky Flammang,
Larry Grogan, Jurg Heuberger

CLERK: Kathleen L. Kubler, Office Technician

STAFF: Barbara McFetridge, Division Manager, Kayleen Smith, Disability
Specialist

OTHERS: Jim Strain, Imperial County Board of Retirement Member

b. Public comments on items that are **NOT** on the agenda: None

2. Separation of Retirement Administrator position from Treasurer/Tax Collector.

a. Separate position

Considering the time constraints of the current position of the Retirement Administrator, which by default of the job description, must sit on the Board of Retirement, and in addition, is an elected official as County Treasurer/Tax Collector, the Committee agreed that there was a need to separate position of Retirement Administrator.

Staff has been gathering similar job descriptions from other agencies to use as reference for tailoring the requirements, qualifications and salary necessary for the position.

Jim Strain, 9th seat on the Board of Retirement addressed the Committee commenting that he concurred with the idea to find someone who could serve as both Retirement Administrator and Investment Officer in order to justify the expense.

b. Treasurer as Retirement Administrator (1 Attachment)

In the event that the seated Treasurer leaves office before the end of her term, statute provides that the Board of Supervisors appoint an interim Treasurer.

As is allowed by Government Code, the Committee considered the appointment of an interim Retirement Administrator and scheduled it as an item on the Agenda of the next regular Board meeting March 16, 2005.

c. Related Government Code Sections: 31522.1, 31522.2 & 31580.2
(2 Attachments)

Direction was given to legal counsel to research, interpret and advise the Committee regarding relevant Code sections that would offer the appropriate means of appointment and compensation then provide an opinion at the next regular Retirement Board meeting, March 16, 2005.

Adjournment: Meeting was adjourned at 10:05 a. m.

ROBERT W. WILLIAMS, COMMITTEE MEMBER