

DAVID H. PRINCE
Retirement Administrator

KATHLEEN L. KUBLER
Clerk of the Board

1221 State Street
El Centro, CA 92243

www.icers.info

Tel. (760) 336-3132
Fax (760) 336-3923
icers@co.imperial.ca.us



ICERS

IMPERIAL COUNTY EMPLOYEES' RETIREMENT SYSTEM

BRIEF MINUTES

REGULAR MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT

September 15, 2010

8:30 A.M.

940 W. Main Street

County Administration Center, Second Floor

El Centro, CA 92243

OPEN SESSION

1. The meeting was called to order by Chairman Villeneuve at 8:30 a.m.

A. Roll Call:

MEMBERS PRESENT: Ann McDonald, Julie Villeneuve, Jack Terrazas, Robert W. Williams, Terry Huskey, James E. Rhodes

MEMBERS ABSENT: Karen Vogel, Herbert Bumgart

MEMBERS ARRIVING AFTER ROLL CALL: Becky Flammang

ALTERNATES PRESENT: Charles L. Jernigan, Pompeyo Tabarez, Jr.

LEGAL REPRESENTATIVE: Linda S. Tucker, Deputy County Counsel

CLERK: Kayleen Smith, Retirement Specialist

STAFF: David H. Prince, Retirement Administrator, Regina Rodrigues, Assistant Retirement Administrator.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Board Member Villeneuve.

2. Discussion of the Agenda:

A. Items to be pulled from the Action Calendar: None

- B. Items to be pulled from the Discussion Calendar: None
- C. Items to be pulled from the Consent Agenda: None
- D. Emergency Items to be added: None
- E. Approval of the Agenda:

MOTION by McDonald, Second by Terrazas, and carried by the unanimous vote of members present, the Board approved the Agenda.

- F. Approval of the Consent Agenda:

MOTION by Williams, Second by McDonald, and carried by the unanimous vote of members present, the Board approved the Consent Agenda.

BOARD MEMBER JERNIGAN ARRIVED AT 8:35 A.M.

- 3. Public comments on items that are **NOT** on the Action or Discussion Calendars:

Chairman Villeneuve announced the annual ICARE Luncheon scheduled for October 14, 2010. The Board members were polled as to who will be attending.

Board Member Terrazas inquired on new legislation regarding the adoption of a Deferred Retirement Option Program ("DROP") for Imperial County. A discussion was held by the Board. Retirement Administrator David Prince stated that it must be negotiated by the bargaining units.

ACTION CALENDAR

- 4. Approval of the Minutes of the August 18, 2010 regular adjourned meetings:

MOTION by Huskey, Second by Williams, and carried by the unanimous vote of members present, the board approved the Minutes of the August 18, 2010 regular adjourned meetings.

BOARD MEMBER TABAREZ ARRIVED AT 8:43 A.M.

- 5. Adoption of revised ICERS Investment Policy and Procedures:

The Board requested clarification of certain wording in the policy. Mr. Prince will revise the policy and present it at the regular retirement board meeting on October 20, 2010.

- 6. Policy on application to change classification from General to Safety membership:

Linda Tucker, Deputy County Counsel, explained the effects of this change in membership classifications.

MOTION by Huskey, Second by McDonald, and carried by the unanimous vote of members present, the board adopted the Policy on Application to Change Classification from General to Safety Member.

7. Adoption of revised Education and Travel Policy:

The Board discussed the revisions to the policy and requested that any Board member who exceeds the maximum amount be approved by the Board before the reimbursement is processed. Mr. Prince will revise the policy and present it at the regular retirement board meeting on October 20, 2010.

DISCUSSION CALENDAR

Item 8 is for discussion only; Items requiring action will be placed on a future agenda.

8. Reports/Correspondence/Announcements:

A. Retirement Administrator:

1. Market Value Graph:

Mr. Prince reviewed the market value graph with the Board.

2. Book vs. Market:

Mr. Prince reviewed the portfolio accounts and discussed their activity.

3. ICERS June 2010 Manager Report Card:

Mr. Prince reviewed the Money Manager's performance.

4. Update on Pension Administration System (PAS):

Regina Rodriguez, Assistant Retirement Administrator, gave an update on the progress and status of the project plan. She informed the Board that staff is excited and the training sessions have been very successful. She announced that training will begin again on October 11, 2010 through October 28, 2010.

5. Update on The Clifton Group Agreement

Mr. Prince and Ms. Tucker discussed the agreement with the Board. The Board directed Mr. Prince to clarify the authority given to this company regarding investments.

6. Annual review of ICERS Income and Expense Report:

Mr. Prince reviewed the report.

7. Update: AB1987 and AB609:

Mr. Prince wrote a letter to the Governor last week in support of AB609. Mr. Prince and Ms. Tucker discussed the implications of AB1987 if it is passed.

- B. Board Members: None.
- C. County Counsel: None.

CLOSED SESSION

9. Convene into Closed Session:

MOTION by Huskey, Second by McDonald, and carried by a unanimous vote of members present, the board convened into Closed Session.

- A. Government Code §54956.9(a) – Conference with Legal Counsel of Existing Litigation regarding disability retirement application relating to the following:

Daniel Amarillas
- B. Government Code §54956.9(a) – Conference with legal counsel of existing litigation, Board of Trustees of ICERS v. JPMorgan Chase Bank, U.S. Court District for the Southern District of New York, Case No. 09CV3020.
- C. Government Code §54956.8 – Conference with Real Estate property negotiator. Property is located in the 1400 block of Clark Road, El Centro, CA. Party with whom negotiating is County of Imperial. Negotiations will concern price and terms of payment.

OPEN SESSION

10. Announcement of Closed Session Action:

Kayleen Smith, Disability Specialist, announced the following:

The Board discussed but took no action on the disability retirement applications of Daniel Amarillas.

The Board discussed but took no action on the JPMorgan Chase Bank litigation matter.

The Board discussed but took no action regarding the property located in the 1400 block of Clark Road in El Centro.

CONSENT AGENDA

Retirement Administrator recommends approval of Items 11 through 14

11. BUDGET:

Approval of the following claims for the 2010-2011 Retirement Budget and Disability Budget to include Board Members in attendance at the 09/15/2010 meeting, pursuant to Govt. Code Section 31580.2 & 31521, and to include an Investment Funds Expense Summary:

A. REGULAR BUDGET:

PERMANENT SALARIES	\$ 18,421.60
EXTRA HELP	6,844.64
BILINGUAL PAY	30.00
SOCIAL SECURITY-MEDICARE	360.68
SPECIAL TRAINING	
CALAPRS RT Prkg. Exp. Reimb. (D. Prince)	14.00
COUNTY CONTR. RETIREMENT	2,309.16
GROUP INSURANCE	2,469.66
INS. DENTAL/VISION	95.56
RETIREMENT PENSION BOND	1,199.58
RETIREMENT HEALTH PLAN	1,029.52
INS-VOLUNTARY LIFE	14.58
COMMUNICATIONS – AT&T Phone Chrgs.	300.00
MAINTENANCE – EQUIPMENT	
OCE Imagistics Copier July Chrgs.	430.30
OFFICE EXPENSE	
Federal Express	126.34
Imperial Printers – Business Cards (S. Jarvis)	81.56
Sparkletts Water	18.16
County Mail Room July Chrgs.	516.16
PROFESSIONAL & SPECIAL SERVICES	
Pro Record Storage July Chrgs.	27.00
PROFESSIONAL & SPECIAL SRVS – DATA PROCESSING	
ICOA-IVTA Demarcation Points 2010-2011	200.00
OVERHEAD REIMBURSEMENT	
LM Building Maint. July 16-3, 2010 Janitorial Svcs.	360.00
ICERS Corp. Rent, Utilities & CR & R	5,581.07
LM Building Maint. Aug. 1-16, 2010 Janitorial Svcs.	360.00
LM Building Maint. Aug. 16-31, 2010 Janitorial Svcs.	360.00
	SUBTOTAL: \$ 14,150.49
EXTRA HELP	
Retirement Board Meeting 09/15/10	\$ <u>500.00</u>
	TOTAL: \$ 14,650.49

B. INVESTMENT FUNDS EXPENSE SUMMARY:

CONSULTANT SERVICES	
Wurts & Associates 2 nd Quarter	\$ 25,284.64
ACTUARIAL SURVEY	
Segal 2 nd Quarter	2,250.00
SPECIAL TRAINING	

Junior's Café – Board Retreat	499.16
RW Goss Assoc. – Board Retreat	2,000.00
INVESTMENT MANAGEMENT SERVICES	
Bradford & Marzec 2 nd Quarter	41,716.12
TimesSquare Capital Mgt. 2 nd Quarter	42,718.56
RREEF 2 nd Quarter	9,443.97
T. Rowe Price 2 nd Quarter	57,428.66
BlackRock 2 nd Quarter	37,290.55
COMPUTER TECHNOLOGY	
Learning Tree – Oracle Training (J Ridaura)	2,552.00
JEA - Progress Payment	27,072.00
County Internet/Email Billing 2010-2011	1,728.00
Linea Solutions - Progress Payment	41,936.56
Learning Tree – Oracle Training (J Ridaura)	1,015.00
TOTAL	\$292,935.22

12. Administrative Agenda:

- A. Enrollment Affidavits of New Members (17)
- B. Termination of Membership – Return of Accumulated Contributions (8)
- C. Service Retirement:
 1. Miguel Leon
Department: Sheriff
Effective Date: 07/16/2010
Safety Member
 2. Arturo Covarrubias
Department: Fleet Services
Effective Date: 07/30/2010
General Member
 3. Stephen Birdsall
Department: Ag. Commissioner
Effective Date: 07/16/2010
General Member
 4. Nancy Procsal
Department: Social Services
Effective Date: 06/04/2010
General/Intersystem
 5. George Holbrook
Department: Child Support
Effective Date: 07/16/2010
General Member
 6. Jose Alvarez
Department: Sheriff
Effective Date: 07/02/2010
Safety Member
 7. Ricky Watson
Department: Sheriff
Effective Date: 07/16/2010
Safety Member

8. Nancy Kizziah
Department:
Effective Date: General Member
Superior Court
7/30/2010
- D. Intersystem Membership:
- Karina Renteria
Department:
Effective Date: General Member
Social Services
04/22/2010
- E. Final Payment of Survivor Service Retirement Allowance per Govt. code Section 31760.1:
- Joe Petree
Deceased: General Member
06/25/2010
- F. Final Payment of Service Retirement Allowance & Death Benefit per Govt. Code Section 31676.11:
- Joanne Marlin
Deceased: General Member
07/09/2010
- G. 60% Continuance of Service Retirement Allowance per Govt. Code Section 31760.1 & Death Benefit:
- Fred Dhillon
Deceased: Safety Member
07/30/2010
13. Seminars & Conferences:
- A. National Conference of Public Employee Retirement Systems (NCPERS) October 10 – 13, 2010
Palm Springs, CA
- B. Public Fund Boards Forum December 11 – 14, 2010
San Francisco, CA

Adjournment: Meeting was adjourned at 10:05 a.m. to October 20, 2010 at 8:30 a.m.

JULIE VILLENEUVE, Chairman

JAMES E. RHODES, Secretary