

**KAREN VOGEL**  
INTERIM RETIREMENT ADMINISTRATOR  
940 W. Main Street, Suite 105  
El Centro, CA 92243

**KATHLEEN L. KUBLER**  
CLERK OF THE BOARD

Tel. (760) 482-4483  
Fax (760) 482-4494  
icers@imperialcounty.net  
www.icers.info



Imperial County Employees' Retirement System

## **BRIEF AGENDA**

### **REGULAR MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT**

December 21, 2005

9:00 A.M.

County Administration Center

Board Chambers

940 West Main Street, Second Floor

El Centro, CA 92243

#### **BOARD MEMBERS (by seat):**

1. Karen Vogel, Interim Imperial County Treasurer
2. Jurg Heuberger, General Member
3. Julie Villeneuve, General Member
4. Larry Grogan, County Supervisor
5. Becky Flammang, Appointed Member
6. Robert W. Williams, Appointed Member, Chairman
7. Armando Padilla, Safety Member
8. John W. Kennerson, Retired Member, Secretary
9. James "Jim" Strain, Appointed Member, Vice Chairman
10. Pompeyo Tabarez, Jr., Alternate Member
11. Terry Huskey, Alternate Retired Member

#### **OPEN SESSION**

1. Open Session / Call to Order:
  - A. Roll Call.
  - B. Public comments on items that are **NOT** on the agenda.
2. Discussion of the Agenda:
  - A. Items to be pulled from Action Calendar.
  - B. Items to be pulled from Discussion Calendar.
  - C. Emergency Items added.

- D. Approval of the Agenda:
  - MOTION:** To approve the Agenda.
- 3. Approval of the Minutes:
  - A. Regular adjourned meeting of November 16, 2005 (1 attachment).
    - MOTION:** That the minutes of the Regular Meeting of November 16, 2005 be (Approved, Denied, Tabled).
  - B. Adjourned Committee meeting of December 7, 2005 (1 attachment).
    - MOTION:** That the minutes of the Committee meeting of December 7, 2005 be (Approved, Denied, Tabled).

#### ACTION CALENDAR

- 4. Presentations by Investment Managers:
  - A. TimeSquare Capital Management, Tony Rosenthal, Portfolio Manager (1 attachment).
  - B. T. Rowe Price, Preston Athey, Portfolio Manager and David Wagner, Analyst (1 attachment).
  - C. Delta Asset Management, Marla Ryan (1attachment).
- 5. Presentation by Investment Consultant, Tom Lightvoet and Paul Graf, Mercer Investment Consulting:
  - A. Pension Plan Presentation Report Third Quarter 2005 (1 attachment).
  - B. Strategic Asset Allocation Study (1attachment).
- 6. Discussion/Action by Others:
  - A. Retirement Administrator/Staff:
    - 1. Renewal of Mercer Investment Consulting Contract (1 attachment).
    - 2. Transfer of 2.5 million dollars from Barclay's Global Investment and 2.5 million dollars from Barclay's EAFE to Treasurer Cash – Retirement (1attachment).
    - 3. Revised Job Description – Retirement Administrator (1 attachment).
    - 4. Revised Budget options with separate Retirement Administrator (7 attachments).

5. Request that the Board of Supervisors adopt Govt. Code Section 31522.2 by resolution (1 attachment).
- B. Board Members:  
Board Member Larry Grogan – proposed investment with IID (1 attachment).
- C. County Counsel:
- D. Others:
7. Discussion/Action of Upcoming Seminars/Conferences:
  - A. CALAPRS:
    1. Administrator’s Round Table, San Diego Radisson Hotel, Friday, January 27, 2006 (approximate cost per person \$200).
    2. Attorney’s Round Table, San Diego Radisson Hotel, Friday, January 27, 2006 (approximate cost per person \$200).
    3. Trustees’ Round Table, San Diego Radisson Hotel, Friday, February 3, 2006 (approximate cost per person \$200).
    4. Benefits Round Table, San Diego Radisson Hotel, Friday, February 3, 2006 (approximate cost per person \$200).
    5. Principles of Pension Management held at the Stanford Law School, March 28-31, 2006 (approximate cost per person \$2500).
  - B. Public Funds Summit, The Phoenician, Scottsdale, AZ, January 11-13, 2006 (approximate cost per person \$647).
  - C. GAIM USA 2006 Investor, Boca Raton Resort & Club, Boca Raton, FL, January 23-25, 2006 (approximate cost per person \$4909).
  - D. The Sixth Annual Fire & Police Academy – Trustee Educational Conferences, Key West, Florida, January 29 – February 1, 2006 (approximate cost per person \$3109).
  - E. Lorman Education Services Finance: The Basics, Holiday Inn On The Bay, San Diego, CA, February 7, 2005 (approximate cost per person \$500).
  - F. Mid-Sized Pension Management Conference, Hyatt Regency San Francisco, CA, March 12-15, 2006 (approximate cost per person \$2,081).
  - G. Certificate of Achievement in Public Plan Policy – Employee Pensions Part II, Disney’s Contemporary Resort, Lake Buena Vista, Orlando, FL, March 18-19, 2006 (approximate cost per person \$1,777).

**MOTION:** That staff and/or Retirement Board Members be authorized to attend the upcoming seminars (Approved, Denied, Tabled).

8. Election of Officers for 2006
  - A. Chairman
  - B. Vice Chairman
  - C. Secretary

### DISCUSSION CALENDAR

*Items 9 thru 18 are for discussion only*

9. Reports and Announcements:
  - A. Retirement Administrator/Staff:
    1. David Prince – sample reports offered by the custodian bank, JP Morgan Chase (6 attachments).
    2. GASB 43 & 45 presentation to Board of Supervisors on January 10, 2006 by Doug Newland, Auditor/Controller (1 attachment).
    3. Update: Appointment of 6<sup>th</sup> and 9<sup>th</sup> seats by the Board of Supervisors to the Board of Retirement (1 attachment).  
  
Board of Retirement election results:
      - a. Retired Member, Terry Huskey – No Retired Alternate
      - b. Safety Member, Armando Padilla
      - c. Safety Alternate, Pompeyo Tabarez, Jr.
    4. Pension computer system update (1 attachment).
    5. Discussion of adopting a public information protocol (1 attachment).
    6. Disability Retirement Specialist position – discussion with County Counsel (1 attachment).
    7. Update: Courts adoption of enhanced retirement benefits for eligible general members, Govt. Code Section 31676.14 and pre-tax (1 attachment).
  - B. Board Members:
    1. Chairman Robert W. Williams – Update on meeting with Laura Gaylord's presentation regarding real estate investment options at February meeting.

2. Board Member Heuberger report on Investment Management Conference held in San Francisco, CA, November 13-16, 2005 (CD enclosed).
- C. County Counsel:
  10. Market Value Graph from 07/01/05 to 11/30/05 – Draft attached (Final to be distributed).
  11. Book vs. Market Summary as of 11/30/05 (to be distributed).
  12. Bradford & Marzec, Inc.
    - A. Comments on the Curve (1 attachment).
    - B. Fixed Income Statement September 30, 2005 (1 attachment).
    - C. U.S. Treasury Inflation Index Bond Portfolio (1 attachment).
  13. Calamos Investment:
    - A. October 2005 Monthly Portfolio Summary Report (Attachment of first page only).
    - B. Third Quarter 2005 Review (to be distributed).
  14. Delta Asset Management – Investment Strategy for September 2005 (1 attachment).
  15. T. Rowe Price – Total Return Performance as November 30, 2005 (1 attachment of first page only).
  16. Templeton Institutional Funds, Inc.
    - A. Performance Summary Report as of October 31, 2005 (1 attachment).
    - B. Performance Summary Report as of November 30, 2005 (1 attachment).
  17. Previously approved Seminars/Conferences:
    - A. Mid-sized Pension Management Conference, Hilton in the Walt Disney World Resort, Orlando, FL January 29 – February 1, 2006 (approximate cost per person \$2,349.00).
    - B. 24<sup>th</sup> Annual Real Estate Investment Portfolio (REIP) 2006 Pointe Hilton Tapatio Cliffs Resort, Phoenix, AZ, February 5-7, 2006 (approximate cost per person \$3,300.00).
  18. Public Comments before convening into Closed Session.



- 3. Lois Robertson  
Department:  
Effective Date: General Member  
Social Services  
10/14/05
- 4. Amelia Gonzalez  
Department:  
Effective Date: General Member  
Office of Education  
11/01/05
- 5. Manuel P. Garcia, Jr.  
Department:  
Effective Date: Safety Member  
Sheriff  
11/11/05
- 6. Billie LaMadrid  
Department:  
Effective Date: General Member  
Purchasing  
11/25/05
- D. Deferred Membership:
  - 1. Ramon De La Rosa  
Department:  
Effective Date: General Member  
Public Works  
10/14/05
  - 2. Laura Soto  
Department:  
Effective: General Member  
Social Services  
11/17/05
- E. Intersystem Membership  
  
Prabhath Shettigar  
Department:  
Effective: General Member  
Child Support  
10/14/05
- F. 60% Continuance of Service Retirement Allowance per Govt. Code Section 31760.1:  
  
Russell Gray  
Deceased: General Member  
10/29/05
- G. Final Payment Service Retirement Allowance & Death Benefit per Govt. Code Section 31676.11:
  - 1. Rita Hudson  
Deceased: General Member  
09/20/05
  - 2. Alicia Ortiz  
Deceased: General Member  
10/07/05

**BUDGET**

23. Approval of the Budget (1 attachment):

**MOTION:** That the following claims for 2005/2006 Regular Retirement Budget and the 2005/2006 Disability Budget be (approved, denied, tabled):

A. REGULAR BUDGET

PERMANENT SALARIES		
Regular Salaries		\$14,343.43
EXTRA HELP		2,700.36
BILINGUAL PAY		30.00
SOCIAL SECURITY		87.97
SPECIAL TRAINING		
SACRS – Smith		20.00
SACRS – Tucker		36.00
CALAPRS – Membership Fees		100.00
COUNTY CONTR RETIREMENT		1,096.62
GROUP INSURANCE		2,324.56
INS-DENTAL/VISION		23.66
RETIREMENT PENSION BOND		1,261.38
RETIREMENT HEALTH PLAN		730.12
INS-VOLUNTARY LIFE		12.40
OFFICE EXPENSE		
Mail Charges		312.44
Internet 07/01/05 – 06/30/06		777.00
Office Depot		228.06
1099R Carbonless		182.41
Information Systems – August 2005		11,147.08
	SUBTOTAL	\$ 35,413.49
EXTRA HELP		
Ret Brd Mtg. – 12/21/05		_____
	<b>TOTAL:</b>	<b>\$</b>
B. DISABILITY BUDGET		
Attorney Steve Rice for Walter Cress case		\$ <u>8,997.96</u>
		<b>\$ 8,997.96</b>

**Adjournment:** Meeting was adjourned at \_\_\_\_ . m. to January 18, 2006 at 9:00 a.m.